

PTO Meeting Agenda

Wednesday, April 29, 2026

SJS Science Room

1. Call to Order - Tracy Petty
2. Opening Prayer - Sarah Rose
3. President Update / Old Business
 - a. Family Engagement
 - Volunteer hours must be tracked for stewardship
 - Attending % PTO meetings count as ONE Family Engagement activity
 - Email PTO (pto@sjsindy.org) if you need help finding volunteer opportunities
 - b. Flower Sale Update - Andrew Castner **Very successful this year!**
 - i. **Working on registering and ordering for next year to make it easier for everyone**
 - ii. **Also figuring out where is the best place to distribute flowers**
 - iii. **Will keep getting smoother every year!**
 - c. Cultural Day Update - Jennifer Rosenberry
 - i. **Record number of volunteers**
 - ii. **T-shirt sales were up**
 - iii. **Looking for a new Cultural Day Committee Chair**
4. Treasurer's Update - Tracy Petty
 - a. Budget Update / Current cash on hand
 - b. All PTO events are completed in May, please try to have expenses submitted before the end of May. The PTO might not be able to approve reimbursement if not submitted by the end of May. Reminder - anything requested after current the budget year will be taken out of next year's budget.

We are about \$4000 short of what we need to cover expenses

 - **Looking at ways that we can bring in that extra money to cover these costs**
 - c. Activity Fee
 - This is a required fee.
 - A line will be added for optional donated funds.
 - Students are only allowed to be out of uniform on the PTO out of uniform days IF the activity fee has been paid. This has not been enforced in recent years.
 - We are proposing a line being added to the activity fee form that says, "Your child/children will receive the 5 PTO out of uniform days listed if the activity fee is paid by September 30th."
 - At the beginning of September, a letter will be sent out to those families that haven't paid that they need to pay by September 30th to receive the

out of uniform days. It will also say to contact the office to reach out for assistance.

- Teachers would have a list of who should be in uniform/out of uniform and will contact the office if a child is out of uniform when they shouldn't be. Students will not be called out and required to change that day. Suggestions on other ways to handle it??
- **Let us know if you have any ideas!**

c. Vote on next year's budget

We are waiting to finalize a few items yet, so we will vote on this over the summer

5. New Business

a. Raider's Day Update - May 20th - Jennifer Rosenberry

- i. **Volunteer form should go out soon! This is a great Family Engagement Opportunity**

b. Festival Baskets

- Each grade will have a basket - slightly different from the past
- Lists will go out April 3rd
- Bins will be delivered April 7th and remain in classrooms until May 1st
- **Still time to order items!!! Please consider buying an item.**

c. Mobile Drinks for Staff - 5/15/26

- i. **This a Thank You for the teachers and staff**
- ii. **Teachers love it and appreciate it**

d. PTO Successes for the Year

- More people have attended the in person and virtual PTO meetings than the past several years
 - **Virtual option has been great to increase attendance!**
- Every grade will have taken at least one field trip this year
- Flower Sale Increase

e. PTO Goals for Next Year

- Thoughtful/Intentional requests for donations (making changes for staff appreciation meals/not doing them during high donation months)
 - **Pairing activities to try to make it less stressful**
- Improve field trip process
 - **Iron out the details to keep it fair for all grade levels**
 - **Overall we just want a smoother process of how to handle field trips across the board.**
- Have committee chairs attend first and last PTO meetings if possible - have forms that include main points for what they do along with important notes that they have learned (make sure sprinklers are turned off for activities on the football field, no glitter, no fog machines - they set off the fire alarm, nothing hung in gym, etc)
- Better marketing and parent communication on social media (videos)

f. Committee Chairs for 2026-2027

- Looking for co-chair for Fall Field Trip Committee (Lauren Shepherd)

- Looking for new committee chair for Cultural Day (Tara Richwine will stay on committee and work closely with new committee chair next year)
- Looking for Spirit Wear Committee Chair (if needed - we will be adding 1st Place Spiritwear back as an option)
- g. Vote for New PTO Officers 2026-2027
 - President - Jennifer Rosenberry (1 year)
 - Vice President - Brittni Merkel (2 years - 1 year as VP, 1 year as president)
 - Treasurer - Katrina Swartz (2 years)
 - Secretary - Sarah Rose (1 year)
- 6. Principal / School Update - Jennifer McBride
 - iLearn checkpoints- we are still learning how to handle these. This is helping us figure out our pacing to make sure we have covered all the topics by the time the iLearn checkpoint happens. This data may be skewed if the student hasn't covered the full lesson yet
 - Full iLearn has been adjusted because of the checkpoints
 - Math standards have changed this year, so we will not get results as early as we used to- maybe not until July
 - We know some grade levels were seeing questions that were above their grade level, so we are curious how that will play out
 - School Commission approved the budget
 - Teachers will get Loyalty bonuses at 5 years and 10 years
- 7. Need more information about a topic discussed or have questions/concerns? Email the PTO at pto@sjsindy.org or Mrs. McBride at jmcbride@sjsindy.org.
- 8. Closing Prayer - Jennifer Rosenberry
- 9. Adjournment